



RSM
**Student
Representation**

**Policy Plan
2019 - 2020**

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Preface

Dear Stakeholder,

This document contains the Policy Plan of the Stichting RSM Student Representation (SR) for the academic year 2019/2020. First, it introduces SR through a short view back into the past, the current state and long-term vision. Subsequently, it describes the current internal structure within the organisation, as well as external partners. Further Chapters depict the main part of the policy plan. It describes the broad direction that SR will follow in the upcoming year, planned activities, and the contribution of this board towards long-term goals.

SR is an important organisation within the RSM faculty. It enhances the quality of education, which benefits both students and lecturers. It encourages the entrepreneurial spirit that the city of Rotterdam and Rotterdam School of Management are known for, by bridging the gap between both sides of the lecture hall and discovering creative solutions and innovations concerning education. Moreover, SR brings together many engaged students and enable them to learn about the inner workings of the faculty. It should come as no surprise, then, that many SR volunteers find their way into various participatory bodies, in which they influence policy and shape the future for both our faculty and the Erasmus University. The organisation should be proud of itself.

Still, many exciting challenges are up ahead; the most notable example being the new curriculum that the first-year students have just started. Another notable challenge is an increasing student body which creates challenges in terms of guidance and a personalised learning experience for students. At the same time, the 'Kwaliteitsafspraken Hoger Onderwijs' and technological innovations such as student analytics create opportunities in this area.

Personally, SR has played a significant role in our lives last year. In our role as volunteers, we have gained valuable experience, made invaluable friendships, and are proud to have contributed to the quality of education at our faculty. As a board, we are keen to display our passion again this upcoming year. A smooth transition has established the foundation for us to pursue our goals right from the outset. Therefore, we want to thank the previous board for its guidance in the past months. We also want to thank all our predecessors for guiding the organisation to where we are now.

Kind regards,

On behalf of the board,

Jordie van der Burgt
Chairman of Stichting RSM Student Representation

Introduction

1.1 History

In 1985, a group of students started an organisation with the main goal to improve the quality of education of the Bachelor programme 'Bedrijfskunde' (Business Administration). They called the organisation 'De Studentvertegenwoordiging' (SV); an organisation to represent the students. Business Administration students could approach the representatives from SV to express their concerns or problems. Thereafter, SV tried to resolve the given issue by talking with the associated departments within the Rotterdam School of Management. The next couple of years, SV became more structured; there were two representatives for each course, helping to gain feedback on different subjects (e.g. the literature, professor, or exam). Due to its success, students from the Bachelor study of International Business Administration started their own organisation, called the Student Representation (SR). They shared the same core responsibility and goal of giving students a voice by use feedback to improve the quality of their programme.

In 2008, SV and SR decided to merge their respective organisations; Student Representation was officially born (again), representing both BA and IBA. From this point, SR became an official intermediary between students and the RSM staff. It had grown in success-stories and added different features to make handing in feedback easier. Not only could students talk to representatives, but they could also use social media or the SR-website.

In 2011, SR added a new section of representation: Programme Advisory. This committee focused on a more general view of the programme instead of course-related feedback. Students could hand in their feedback regarding academic procedures, such as examination, general studies and the 7th trimester. With this, the programme as a whole improved.

In 2015, SR started expanding further by also representing the minors given at the Rotterdam School of Management. Given the project's immediate success, it has been continued ever since.

In 2016, SR became a legal foundation, giving it increased rights as a student organisation.

In 2018, SR became part of RSM's exam regulations, which has increased our credibility and importance.

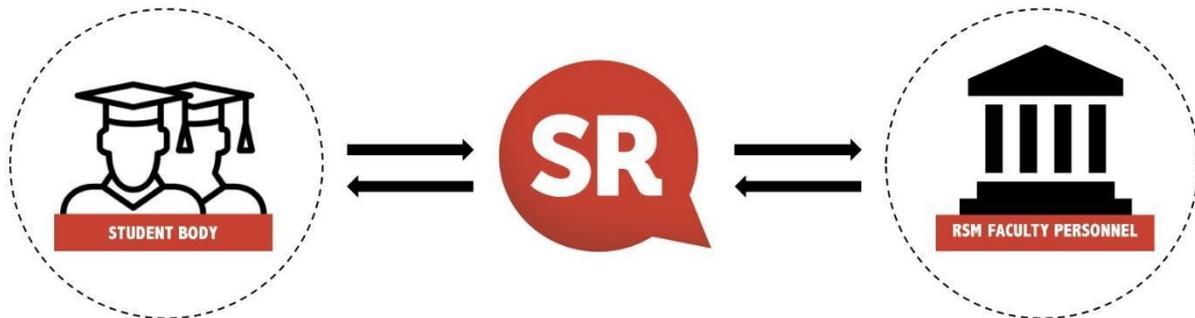
In 2019, Boost the Bachelor has led to a new curriculum for cohorts starting in the academic year 2019/2020. This curriculum offers various tracks to choose from in the third year. It is expected that this will cause increased complexity for coordinating third-year volunteers. This has led to the creation of a third-year coordinator that covers both the IBA and BA third-year courses. Moreover, the creation of this position is in line with the desire to expand our focus towards the various minor courses.

1.2 The organisation now

Currently, there are different positions volunteers may fulfil, separated into different committees. These positions will all be discussed in detail later in this report. All volunteers wish to either gain feedback on the programme or courses, make sure that students and professors are fully aware of what SR can do for them, or organise activities that bring students and professors closer together.

1.3 Mission and vision

RSM Student Representation's mission is to improve the quality of education within RSM, by facilitating and improving the feedback exchange between the student body and faculty personnel.



As can be seen in the figure above, SR is the intermediary between the students and faculty personnel. It is the chain that makes sharing information and gaining feedback possible. This comes to expression in the evaluation students give, improvement proposals that are written and the guarding of the quality of RSM's education in both the BA as well as the IBA programme.

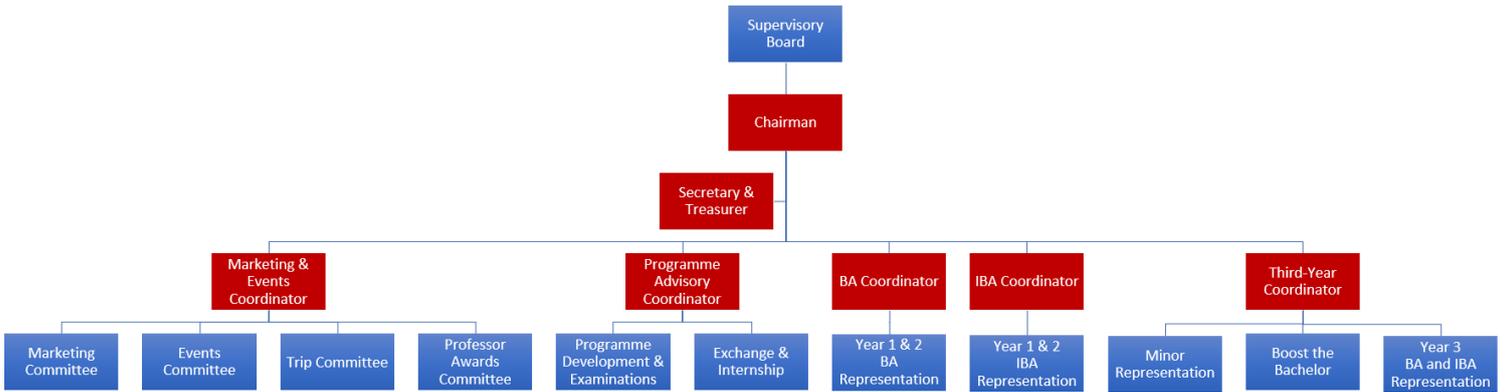
Our course representatives have the responsibility to facilitate the communication between the students, professors and course coordinators. Students who have an opinion about the current state of education can express this to the representatives in person. Furthermore, by creating online systems to gain feedback, it becomes easier for students to express their opinions through different mediums, allowing students more possibilities to speak their minds. Students are represented by two or three assigned course-representatives. The student representatives will gather, summarise, forward and discuss the feedback students give with lecturers and coordinators. With this, the professor has a structured way of viewing students' opinions. Together with the representatives, the professor can decide on solutions to the problems.

Representing students in the respective courses is not the only thing the Student Representation focuses on. To improve the academic programme as a whole, SR uses both an internal as well as an external mechanism. Internally, SR has added the function of the Programme Advisory, which investigates the opinion of students on issues that go beyond a single course. Instead of forwarding the information to the professor, Programme Advisory works together with Programme Management to express the findings on the topic of General Studies or 7th Trimester.

Externally, the SR creates an impact on the educational quality through the presence in different external committees and councils; our aim is to be represented in the faculty council, programme committee and university council. By participating in these groups, we communicate feedback between all stakeholders within the university. This is highly important for several reasons, which go beyond the scope of a single course and can therefore not be dealt with by representatives. This mechanism enables SR to use the common points of perspective from the student body to implement it into the decision making of the faculty and university.

2. Organisation

2.1 Organogram



2.2 Functions within the board of SR

This year, the board of SR will consist of seven members for the first time. The red shapes in the organogram visualise the position of the various board members within the organisation. Below the board picture of the 2019/2020 SR Board can be found.



From left to right: Kubilay Özdemir, Sam van der Meer, Livia Gelsomino, Jordie van der Burgt, Camille Fossaert, Alexander Van Rompuy and Malin Holm

The Chairman

The Chairman, Jordie van der Burgt, has the final responsibility for actions taken by the board and tasks carried out by SR. The chairman should be able to justify every action that has been taken by the rest of the board. They are personally responsible for the policy executed by SR and for the communication of the plans to all important stakeholders. The tasks the chairman is responsible for, are:

- The daily management of the SR
- Monitoring all board members and keeping track of their progress
- Determining the policy and communicating it to volunteers and stakeholders
- Solving conflicts within the SR board
- Representing SR public meetings, such as General Meetings with volunteers, meetings with external committees and council meetings
- Carrying the final responsibility for the recruitment and selection processes for new volunteers and a new board
- Involving and motivating the board by organising social activities
- Ensuring openness in the organisation and letting volunteers participate in important decisions
- Controlling all information streams to external parties as well as within the SR, to ensure a clear viewpoint of the SR
- Assuring the actions carried out by the board of SR and its volunteers are in line with the long-term vision of SR

The Secretary and Treasurer

The Secretary and Treasurer, Camille Fossaert, is responsible for all administrative actions and activities. The following tasks lie within the duties of the Secretary:

- Taking minutes of both general- and board meetings
- Electronically distributing the minutes taken to all board members
- Keeping records of all SR Volunteers, which includes personal- and contact details
- Contacting volunteers and external parties if needed and requested upon
- Maintenance and improvement of SR office space and facilities

Within a foundation, there is no official position for the Vice-Chairman. However, the Secretary, in this case Camille, will execute the Chairman's tasks in case he is absent. Furthermore, he will be responsible for monitoring the actions taken by the Chairman to ensure that he fulfils his responsibilities.

The Treasurer is responsible for the financial management and performance of SR. He is to monitor the fiscal expenditures of the organisation in accordance with the budget. Furthermore, the Treasurer is expected to estimate the budget needed for the upcoming year and to write the budget proposal for the financial department to approve. The budget plan must be set in the best interests of the organisation; hence the funds should be spent as efficiently and optimally as possible. Additionally, the Treasurer handles all the expense declarations of the board members and the payment of all incoming bills. Twice a year, all expenses should be checked, summarised and recorded in an annual report. These will be sent to the Financial Department of RSM and will be published for the KvK (Chamber of Commerce) and all other stakeholders on our website (www.rsmsr.nl).

The BA and IBA Coordinator

For executing the main task of SR as an organisation, representing the students, there is both a BA coordinator, Kubilay Özdemir, and an IBA coordinator, Malin Holm. They focus on the first and second year of the bachelor. Their responsibilities are:

- Recruiting, selecting, and training suitable representatives for every BA and IBA course
- Efficiently forwarding feedback to representatives, professors, and Programme Management
- Supporting all representatives in successfully accomplishing their tasks
 - Gathering feedback and drawing conclusions from it
 - Writing high-quality reports
 - Creating a standardised format for all reports
 - Meeting with the professors
 - Setting up value-adding infographics
- Forwarding the reports to Programme Management
- Distributing feedback on broader issues to the concerned committees and councils
- Informing the student body about SR achievements
- Organising regular focus groups for selected courses

The Third-Year Coordinator

The Third-Year Coordinator, Livia Gelsomino has the same responsibilities for the minor courses and the third year of the BA and IBA programmes as their respective coordinators have for the first and second year. Furthermore, the Third-Year Coordinator is involved in the Boost the Bachelor process to ensure continuous improvement of the curriculum and to achieve optimal results in the current bachelor restructuring. The responsibilities of the coordinator are:

- Recruiting, selecting, and training suitable representatives for every BA, IBA and Minor course
- Efficiently forwarding feedback to representatives, professors, and Programme Management
- Supporting all representatives in successfully accomplishing their tasks
 - Gathering feedback and drawing conclusions from it
 - Writing high-quality reports
 - Creating a standardised format for all reports
 - Meeting with the professors
 - Setting up value-adding infographics
- Forwarding the reports to Programme Management
- Distributing feedback on broader issues to the concerned committees and councils
- Informing the student body about SR achievements
- Play an active role in Boost the Bachelor meetings

The Coordinator of Marketing and Events

The coordinator of marketing and events, Alexander Van Rompuy, oversees the Marketing, Events, SR Trip committee and the Professor Awards committees. The coordinator is expected to form the right committees and to assign volunteers to certain projects. The responsibilities of the coordinator are:

- Reflecting upon earlier organised activities
- Interviewing all possible candidates for the committees
- Taking into account that the aforementioned committees have to divide tasks and collaborate
- Organise the Open Feedback Days with the Coordinator of Programme Advisory
- Facilitate the Professor Awards

The Coordinator of Programme Advisory

The Programme Advisory Coordinator, Sam van der Meer, is responsible for gathering feedback on the programme structure and environment of both IBA and BA for further improvements as well as addressing issues beyond the scope of a single course. The responsibilities of Programme Advisory Coordinator are:

- Gather feedback and relay it to Programme Management
- Keep close contact with and promote the work of Career Centre and International Office
- Establish a relationship with student advisers (BA and IBA)
- Establish a relationship with the Examination Board and explore new responsibilities
- Recruit volunteers for Programme Advisory Committee
- Train the selected Programme Advisory Committee volunteers
- Organise and follow through focus groups
- Create and use a standardised format for feedback collection
- Organise the Open Feedback Days with the Marketing & Events Coordinator

General

Generally, The board has the responsibility to pursue the goals of the SR, which are:

- Guaranteeing the continuity of the SR
- Representing the students' opinion regarding the education given at the RSM
- Evaluating, guarding and improving the quality of education
- Having the SR function as an intermediary between faculty and student
- Enhancing clear communication to external parties as well as internally
- Motivating and including SR's volunteers to work together
- Ensuring that being active for the SR, besides the professional part, is fun
- Recruiting, selecting, and training new volunteers

2.3 Functions within SR

After illustrating the positions within the board of SR, we will now further elaborate on the different remaining positions within SR. These are the positions filled by our volunteers and can be identified as the blue parts of the organogram.

Marketing and Events committees

This year, Marketing and Events will again be separated into two committees. The reason for this is the easier supervision and higher effectiveness of two committees. However, since some projects of the committees will probably overlap, the two divisions will still work together closely.

The Marketing Committee's key responsibility is the promotion of SR, with the main goals of increasing brand awareness and improving direct public communication. In addition to spreading the word of SR as an organisation in general, the committee also focuses on promoting different activities, such as 'Professor Awards' and the recruitment drinks. Volunteers of this committee will also work together with STAR on a newsfeed, shown during the breaks of lectures: RSM Today. For communication to the students, the committee uses different tools like social media, flyers, banners and gadgets. Regarding social media, the committee will make effective use of internet platforms, such as the SR website or its Facebook page. By giving stakeholders regular updates about its progress, SR ensures a constant information flow from SR to the student body and other parties. This year, the Marketing Committee will introduce the collaboration with the Campus-App 'Uni-Life' by sharing events and promoting SR through the application. Another new aspect of the Marketing Committee this year will be the setting of common challenges for every month. This means that the committee members will have a monthly project to work on individually and together.

Regarding events, the Events Committee is responsible for all the internal and external activities with SR volunteers and stakeholders. The events are organized either for our volunteers or for all students, staff and/or professors. The Events committee is in charge of creating internal events for all volunteers every 2-3 months. The aim of this is to create a strong bond between everyone in SR so that the organisation can successfully fulfil its goals.

The Trip committee, which is a separate committee, will be in charge of organizing the annual trip to a city in Europe for a weekend. This committee works closely together with the Marketing and Events committees to make the event as well-known as possible.

Lastly, there will be a separate, small team in charge of the Professor Awards. This is the biggest SR event and therefore it is important to have a small group of dedicated students. As the event approaches, this team will receive all the help they need organizing the event from the Marketing Committee and if needed also Events Committee.

BA, IBA and minor representation

As mentioned earlier, representing students is the main purpose of SR and is the main reason why we function as an intermediary between faculty and students. By doing so, we can optimally present the opinions and concerns of students. For each bachelor year, two or three representatives will be responsible for one subject per trimester and will function as the feedback mechanisms between students and professors.

The most important task of the representatives is to communicate the opinions of students with the professor and faculty. For gaining feedback, SR uses a centralised feedback system. Students can fill in a form, both in a paper and online format. This central system helps with managing, evaluating, and improving the quality of education at RSM. After gathering, analysing, and summarising the input from students, the representatives have a meeting with the professor to discuss this. During this meeting, the representatives communicate concrete complaints with the professor, which helps solidify the opinions and helps the professor see the raw data that led to the report. Together, the representatives and the professor come up with possible solutions that help improve the course. With this, structural improvements for future academic years are established.

After the meeting, the representatives will write a report to put down the discussed feedback, problems and solutions. These reports are combined and sent to Programme Management for all specific courses to provide up-to-date information on the progress that has been made. The meetings with the professor and the writing of the reports will take place twice a trimester.

The representation of students will not only take place in the BA and IBA programme but also amongst 10 minors. For this, both the BA and IBA coordinators are responsible and they will work together with the minor supervisor at RSM. The procedure for the minor representatives is the same as mentioned above.

Programme Advisory

The aim of Programme Advisory (PA) is to facilitate the continuous improvement of the academic environment of both IBA and BA. The scope of PA are the programmes as a whole dealing with topics overarching individual courses. This is mainly done by gathering feedback through surveys and focus groups. There are three committees under PA: Programme Development, 7th Trimester, and Examinations. PA works together with Programme Management, International Office, Career Centre, Examination Board, and other departments concerned to identify issues and develop solutions. The committee members will collect feedback and formulate reports summarising results, identify problem

areas within their field, and propose changes. The goal of Programme Development is to research topics concerning the whole student body on a broader level such as student stress. Therefore, it is beneficial to stay in close contact with the (I)BA study advisers. 7th Trimester will cooperate with the International Office and Career Centre to gather feedback about exchange, internship, and minor processes. Finally, Examinations will look closely at the Examinations part of the student representatives' reports and identify general problems with examinations at RSM. Findings will be summarised in a report and sent to the Examination Board. The secretary/commissioner will be present at focus groups and internal meetings and will assist by keeping up the minutes of those events.

Supervisory Board

The Supervisory Board consists of four members connected to either SR or RSM. The Supervisory Board consists of Adri Meijdam, the Executive director of the RSM Bachelor Programmes, and Jannet van der Woude, secretary of the Examination Board. Furthermore, the Supervisory Board consists of Isabel Boekestein and Raïs Lall Mohamed, who both have experience in being SR board members in the past. During the year, the Supervisory Board focuses on training, monitoring and advising the current board.

2.4 External Partners

The Student Representation tries to be present in external committees and councils, in order to stay up to date on subjects that matter to students within the university or faculty.

University Council (UC)

The University Council is the highest council within the university in which students can participate. The UC advises the general management committee of the university. The council is composed of 24 students, of which half are students from various faculties. The UC has a significant role as the UC have right of advice or right of consent on significant decisions made by the Executive Board of the Erasmus University, as well as a right of information on other topics. Therefore, the interests of the students are represented. The UC is not only an advisory body but also has decision-making power. This year Darpana Vellanki, a former board member, Emma Albertone, a former IBA representative, and Jordie van der Burgt, the current chairman, will be student members in this council.

Faculty Council (FC)

The Faculty Council of Rotterdam School of Management, Erasmus University is an elected body that represents the interests of the RSM Community; employees (academic staff, administrative staff, PhD candidates), and students (bachelor and master). This Council advises the RSM Management Team on all issues about to RSM's educational and research activities, as well as its role in society at large. This year, we have an SR board member, Malin Holm, and one SR volunteer, Keisha Matthews, as student members in the council to represent bachelor students.

BSc Programme Committee (PC)

The BSc Programme Committee is an independent advisement body of the faculty. It discusses all issues related to education and provides solicited or unsolicited advice to the Dean of Education on educational matters. Topics include curriculum design, quality of teaching and examinations, and the study environment. Furthermore, the BSc Programme Committee has the right of consent in some areas of the Teaching and Examination Regulations (TER) but can provide advice on all other aspects. The BSc Programme Committee consists of a secretary, five students, who are always (former) SR volunteers, and five staff members.

Quality Agreements (Kwaliteitsafspraken Hoger Onderwijs)

The Quality Agreements made significant sums of money available both on a university-wide and faculty level, which must be spent on quality of education. Furthermore, co-creation between participatory bodies and policy employees is a prerequisite in the allocation of those funds towards various plans. Through close contact with both the UC and FC, SR can provide and receive valuable information regarding investments made in the quality of education.

3. Policy plan 2019-2020

3.1 Reaching out towards our Community

SR cannot reach any goals without the help of our community; both within our organisation as well as externally, community is at the core of our organisation. In the past, boards have addressed the challenges of creating awareness, increasing transparency and enhancing communication. For example, the ties between SR and the external community by getting into contact with the faculty council and university council. This year, this goal will remain a focal point.

By putting our website in the centre and by redesigning our feedback process, the board will continue the effort of predecessors concerning the feedback loop. It is important that students understand the value that their feedback holds and that they are aware of the improvements their feedback produces. Moreover, the board will stay into close contact and with the examination board and focus on communication channels to ensure quick and clear communication. Thirdly, the board will proactively review the various bachelor courses. Students often give valuable feedback on, amongst other subjects, lectures, literature and exams, they might not always be aware of their formal rights as set out in the Teaching and Examination Regulations (TER). On one hand, the board will monitor if courses act accordingly to the regulations as they are set out. On a more structural level, SR will consider ways in which we, in collaboration with the faculty, can communicate their rights in a more digestible manner.

On a more external level, other faculties will be contacted about their ways of quality-assurance. The Kwaliteitsafspraken Hoger Onderwijs have increased the attention for the quality of education. This provides opportunities for broader discussions between faculties of students' role in the quality-assurance process. Although SR will remain focussed on RSM students, we might be able to learn from other faculties or inspire them to collaborate in working towards world-class education.

Focal Points

- **Creating a transparent feedback process, focussed on centralised collection and a structural feedback loop**
- **Maintaining communication channels with the examination board to ensure correct application of the TER within courses**
- **Investing in collaboration with other EUR faculties**

3.2 Establishing & Embracing the SR Identity

As an organisation, SR is mostly known within the BA and IBA bachelor programmes for handling complaints from the students. Volunteers, on the other hand, know that SR does much more than looking into specific issues. SR is also involved in the areas of shaping the bachelor programme and decreasing the distance between the student body and professors for example. Still, even within the organisation, volunteers who are active in different parts of SR do not always know what the other person is working on. Even though many representatives and committees have a sense of community within their ranks and do feel like part of the SR organisation, there is only a vague idea of what the general SR identity is.

This year, the board will take a deeper look into the core of our organisation. It is obvious that the focus of SR will remain on representing the students within courses. Nevertheless, it cannot hurt the organisation to consider taking up other important tasks. As an example, SR can play a role in making students aware of the rights they get granted by the Student Charter of the EUR, or consult students on policy decisions within the faculty or university.

Internally, a sense of community around the SR identity is a focal point. An important goal is to foster connections between BA and IBA volunteers and between the various parts of SR. In part, this can be accomplished by communicating the achievements of committees or representatives throughout the entire organisation. At the same time, it is important that the board clearly communicates the value they put on every single volunteer and organising rewarding events.

Lastly, the board strives to invest effort into transparency and involve volunteers in decision-making by organising open board meeting and inviting volunteers to board meetings throughout the year.

Focal Points

- **Reconsidering the dimensions in which SR represents students**
- **Creating a centralised sense of community within the organisation**
- **Expanding collaboration between volunteers and the board regarding decision-making**

3.3 Reinforcing the SR Foundations

SR has established a formal position within the Teaching and Examination Regulations, this provides a strong foundation for the durability of SR as an organisation. This year, the board wants to keep expanding the foundations of SR.

In the light of professionalisation as a reinforcing pillar, the board has adopted project management software. Internalising the use of this software in everyday operations allows the board to effectively plan, carry out and evaluate the various tasks and events. Furthermore, it aids the productivity and clarity of board meetings by facilitating tracking of tasks and assigning clear goals to projects during those meetings. Similar communication development within the board, collaboration software will be implemented throughout the year to centralise and streamline communication with volunteers.

Moreover, training for volunteers will be redesigned to customise training more to the needs of volunteers. This means that additional training sessions are scheduled which will follow up on the initial training sessions volunteers receive in September.

Focal Points

- **Increasing effectiveness of the board through structural professionalisation**
- **Centralising communication channels between the board and volunteers**
- **Improving the benefits that volunteer training generate**

3.4 Long-term goals

The policy laid out in the paragraphs before is intended to be implemented this academic year.

However, the board wants to engage in projects which require implementation over multiple years and will affect policy in the long term. As described in the paragraph about reinforcing the SR foundations the board intends to lay the groundwork for a more professionalised organisation with comprehensive goalsetting both in the short-term and in the long-term.

Currently, there is no clear view of the impact that SR makes within the faculty over multiple years. SR has no policy for systematically collecting data about its own performance, which makes it difficult to set specific goals and in turn makes it difficult to evaluate policy throughout the years. This year, the board wants to explore evaluation methods that might suit SR. The board takes a specific interest in the measurement of impact that will result from the EUR strategy.

The board aims to formulate an evaluation method that suits SR as an organisation, and intends to draft a roadmap for further implementation of evaluation procedures by future boards.

4. List of activities

Throughout the year, the SR will organise different activities. They serve dissimilar purposes; internal activities are organised to bring volunteers together and thank them for their services throughout the year. External activities are mostly set up with the main goal to bring students and professors together.

The following activities will be organized this year:

- **Volunteers' day:** during the course of the first trimester, the committee organises one day filled with fun, social activities so all new and old volunteers will be able to get to know each other.
- **General Meetings:** during the year, at least three General Meetings will be organised, where the board and volunteers come together to talk about the recent progress within the organisation. Though the general meeting itself will be set up by the secretary, the Events committee will be responsible for the social activities during the evening.
- **Drinks with your Professor:** the events committee (together with the marketing committee) will be organising a "Drink with your Professor" event where students and staff come together to socialise.
- **Social activities:** the events committee will organise multiple activities throughout the year, which give volunteers the opportunity to meet each other and to close the gap between different committees, studies or years. Examples of these activities are the SR Birthday which will be celebrated, a Christmas dinner and a "looking back" event. Which activities exactly take place during the year strongly depends on the input of the Events Committee.
- **SR Trip:** closer to the end of the year, most volunteers of SR will go on a trip together to a city somewhere in Europe. In previous years, this has been proven to be the most successful internal activity, as it gives most volunteers a chance to meet people they have not met before.
- **Professor Awards:** the professor awards committee will be organising this activity from the start of the year onwards. During the year, students can vote for the best professor of the trimester, which will eventually lead to the best professor of the year. Somewhere around May, the winner of the best professor of the year will be announced during a ceremony accessible for all students. Again, this is an opportunity for students to meet the professors and staff outside the lecture halls.
- **End of Year barbecue:** at the end of the year, all volunteers will be thanked for all their hard work during our yearly barbecue. During this event, all volunteers will come together to have dinner and talk about everything that happened during the year. This is the last event of the year.

Besides the events that are organised by the Events committee, the SR will focus on the Open Feedback Days. During each trimester, SR will be as present as possible on campus and will pro-actively reach out to students to get feedback from them. We aim to make this event happen three times this year.

5. Final word

This policy plan has given an insight into the goals and responsibilities set by the board for the academic year of 2019-2020. The board is free to change these during the year, when deemed appropriate.

Only open and communicated actions are clarified in this policy plan. All plans that are still taken into consideration, thus not open to the public eye, have not been added. Information about these projects will be shown on the website, as soon as they become official.

If you would require any further explanation or clarification about this written document, you may contact the board.

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